

Year 12 Work Experience

Intent

- To give year 12 students an insight into the world of work.
- To make this as realistic to a work environment as possible with the current restrictions.
- To understand how organisations work and look at LMI.
- To communicate with employers and people in the world of work.
- Expose students to different destinations and make sure they are fully informed about choices to aid retention.

Intent

**To meet the
Gatsby
benchmarks.**

- 1. A stable careers programme**
- 2. Learning from career and labour market information**
- 3. Addressing the needs of each pupil**
- 4. Linking curriculum learning to careers**
- 5. Encounters with employers and employees**
- 6. Experiences of workplaces**
- 7. Encounters with further and higher education**
- 8. Personal guidance**

Implementation- VWEX

- Available to all year 12 students.
- 20 hours of guided content.
- Content provided in a variety formats – PowerPoint presentations, video clips, PDF Challenge documents.
- Students participated in live interactions and Q&A sessions.

DAY 1	Module 1 - A Day in the Life of...												
	8.50 to 10.55 (120 mins + 5 min room changeover)				BREAK	11.15 to 13.20 (120 mins + 5 min room changeover)				LUNCH	14.00 to 15.00 (60 mins)		
	Activity 1		Activity 2			Activity 3	Activity 4	Start	Curriculum Time				
Monday 24th May 2021	Pre Interview Task (60 mins)		The Interview (60 mins)			Post Interview Task (60 mins)	Q&A Preparation (10 mins)	Update Start & Module evaluation (10 mins)	12.40 to 13.20			Curriculum Time	
DAY 2	Module 2 - Exploring Career Pathways												
	8.50 to 10.55 (120 mins + 5 min room changeover)					BREAK	11.15 to 13.20 (120 mins + 5 min room changeover)				LUNCH	14.00 to 15.00 (60 mins)	
	Activity 1	Activity 2	Activity 3	Activity 4	Activity 5		Activity 6	Activity 7	Start	Curriculum Time			
Tuesday 25th May 2021	Explore what type of learner you are (15 mins)	Why are personalities important in the workplace?	Recognising your personality traits (60 mins)	Explore what your personality type is (15 mins)	Share the outcomes for your personality type		From here to career... (60 mins)	Are you on track? & Generating career ideas (30 mins)	Update Start & Module evaluation (10 mins)	12.50 to 13.20			Curriculum Time
DAY 3	Module 3 - Labour Market Information												
	8.50 to 10.55 (120 mins + 5 min room changeover)				BREAK	11.15 to 13.20 (120 mins + 5 min room changeover)				LUNCH	14.00 to 15.00 (60 mins)		
	Activity 1	Activity 2	Activity 3	Activity 4		Activity 5	Activity 6	Activity 7	Start	Curriculum Time			
Wednesday 26th May 2021	What is LMI and what does it tell us? (20 mins)	Research Thames Valley Berkshire area Labour Market Information (20 mins)	Where can you find sources of Labour Market Information? (20 mins)	Explore Post-18 Labour Market Information (60 mins)		Research the World of Work LMI using the SACU LMI Tool	Research how to use LMI in your career decisions (15 mins)	Research the World of Work LMI (15 mins)	Update Start & Module evaluation (10 mins)	12.40 to 13.20			Curriculum Time
DAY 4	Module 4 - Virtual Work Experience												
	8.50 to 10.55 (120 mins + 5 min room changeover)		BREAK	11.15 to 13.20 (120 mins + 5 min room changeover)				LUNCH	14.00 to 15.00 (60 mins)				
	Activity 1	Virtual Work Experience				Virtual Work Experience		Activity 2			Activity 3	Start	
Thursday 27th May 2021	Research in your World of Work Insights Programme workbook your virtual work experience and the organisation you have been matched up to (up to 40 mins)	Participate in your virtual work experience. This will include a live interaction - 30-minute coffee break (80 mins)				Participate in your virtual work experience. This will include a live interaction - 30-minute coffee break (70 mins)		Explore sector spotlights (up to 50 mins)			Explore job profiles, occupations and employment sectors (50 mins)	Update Start & Module evaluation (10 mins)	
DAY 5	Module 5 - Getting Ready for Year 13 and Beyond												
	8.50 to 10.55 (120 mins + 5 min room changeover)				BREAK	11.15 to 13.20 (120 mins + 5 min room changeover)				LUNCH	14.00 to 15.00 (60 mins)		
	Activity 1	Activity 2	Activity 3	Activity 4		Activity 5	Activity 6	Activity 7	Activity 8	Activity 9		Activity 10	Start
Friday 28th May 2021	Who or what is influencing you? (15 mins)	Comparing Post-18 pathways (40 mins)	Assessment Centres - skills and competencies (50 mins)	Apprenticeship Quiz (15 mins)		Explore and compare the market - University Degrees (30 mins)	Online/ Distance Learning Courses (10 mins)	Your Post-18 Plan A (20 mins)	Your Post-18 Plan B (20 mins)	Your call to action - Student Year Planner (40 mins)		Live Q&A Webinar (50 mins)	Update Start & Module evaluation (10 mins)

Implementation- Potential plus programme.

Students have weekly meetings either as a group or 1:1 with a member of learning to work team. This was dependent on sessions for the week.

30 minute 1-2-1 interview with a Level 6 IAG practitioner to gauge an understanding of Post 18 pathway choices

Participation in a series of workshops to explore:

- o Chosen career paths, entry level requirements and processes
- o Interview Preparation
- o People Like Me (personality profiling)
- o How to create a winning CV (students given the opportunity to write and get feedback on their CV's from 02)
- o Developing work ready skills
- o Local Market Information (LMI) and the importance of a Plan B
- o Participation in business webinar & Q & A session
- o 1-2-1 interview with industry expert in chosen career path

Potential Plus- Timetable

Date	Session	Group or 1:1
Wednesday 21 st April	Introduction to Programme	Group session
Wednesday 28 th , Thursday 29 th April and Wednesday 5 th May	1:1 interview with Caroline or Pushpinder	1:1
Wed 12 th May (week 2)	Career pathways presentation Covering entry level requirements, application process and the Buzz Quiz And Work preparation skills in readiness for the VWEX week H&S, dress code, customer service	Group session 1 hour
Wednesday 19 th and Thursday 20 th May (week 1)	1:1 CIAG Post 18 options Plan B	45minutes per student 1:1
WC 24th May Virtual work experience programme.		
Wednesday 9 th June (Week 1)	How to create an award winning CV& cover letter and Interview preparation	Group session
Wednesday 16 th June (week 2)	Business webinar and Q&A session	Group session
Week commencing 5 th July (Days and times may vary depending on business availability) (week 1)	1-2-1 Interviews with business expert and feedback	1:1s
Thursday 15 th July Period 2 (week 2)	Reflection, final rickter scale assessments and evaluations?	Group and 1:1s

Impact

VWEX

- All students have completed a 1 week virtual work experience with 20 guided learning hours.
- All students have completed a 1:1 interview with a member of the learning to work team.
- Students were split into 5 groups based on their career choices and have had a virtual meeting with someone from the career industry.
- Students participated in a Q+A session with various companies based on their industry choices.

Potential plus

- 1:1 interviews with learning to work professionals.
- Students have looked at various career pathways.
- Personalised career action plans produced where students have been able to look at individual career goals.
- Students have written CV's and been given the opportunity to receive feedback on these from O2.