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|  | ***PPE preparation PLC*** | **R** | **A** | | **G** | |
| Getting ready | I have made a summary sheet and memorised the necessary formulas, definitions, laws, &/or theorems. |  |  | |  | |
| I formed a study group with at least one other person in the class. |  |  | |  | |
| Practice | I re-did (circle) ALL / MOST / SOME of the lecture examples |  |  | |  | |
| I have tested myself for knowledge/content. |  |  | |  | |
| I re-did ALL / MOST / SOME of the marked HW/assignment tasks. |  |  | |  | |
| I did ALL / MOST / SOME of the Chapter/module Review Exercises and past papers. |  |  | |  | |
| I completed at least one Practice Exam per subject as if I was under real testing conditions (and since old exams are not entirely indicative of the material I am responsible for, I know the content of the actual exam). |  |  | |  | |
| I have learnt all key vocabulary and terminology including exam vocabulary. |  |  | |  | |
| Final Checks | I understand the knowledge and concepts in my subjects to the point where I could teach the concepts to another student. |  |  | |  | |
| I’ve analysed my past pattern of typical errors so I can be alert to them on the exam. |  |  | |  | |
| I’ve gotten 7-8 hours of sleep the two days prior to the exam. |  |  | |  | |
| Test-taking strategies | I will arrive on time to the exam to avoid pre-exam jitters. |  | | | | |
| I will remain positive with myself during the exam and replace any negative thoughts with positive affirmations. |
| I will write out my formulas, theorems and key information at the top of the exam before beginning. |
| I’ll carefully read the directions to all exam questions and circle significant words to avoid misinterpretation. |
| Upon finishing, I’ll check my answers, proofread for omissions and check for my typical errors. |
|  | I’ll leave the exam and reward myself for a job well done! |
| Post exam | I will seek feedback for my test papers and take action to fill in the gaps in my knowledge. |  | |  | |  |