



Diocese of Northampton - Duns Scotus Trust

MEDIA PERMISSION POLICY

Child's Name..... **School**.....

Occasionally we may take photographs of pupils in our school. We may use these images in printed publications as well as on our website. We may also make video recordings for school-to-school conferences, monitoring or other educational use.

Photographs or film footage taken by parents or carers of their children at school events is permitted under an exemption in the GDPR Act of 2018. However any images taken must be for private use only and not be published on any social media site as Data Protection legislation may be contravened.

To comply with the GDPR Act of 2018 we need your permission before we can photograph or make any recordings of your child. Please circle your permissions below, sign and date the form where shown and return it to the School Office as soon as possible.

I give permission for the Trust to take photographs/videos/recordings of my child during their time at the school. Any photographs/videos/recordings may be used for the following reasons:

Please circle Yes or No for each reason:

To be used on the school website	Yes	No
To be used on the school's Facebook and Twitter pages	Yes	No
To be used in printed publications (e.g. school prospectus) and local media	Yes	No
To be used in the school Newsletter	Yes	No
To be displayed around the School	Yes	No

If you change your mind at any time you can let us know by contacting your child's school

Conditions of Use

1. This form is valid for 7 years from the date you sign it, or for the period of time your child attends this school. The consent will automatically expire after this time.
2. We will not re-use any photographs or recordings after your child leaves this school.
3. We will not use the personal details or full name of any child or adult in a photographic image on video, on our website, or in any of our printed publications.
4. If we use photos of individual pupils we will not use the name of that child in the accompanying text or photo caption
5. We will not include any personal email or postal addresses, or telephone numbers on video, on our website, or in any printed publications.
6. If we name a pupil in the text, we will not use a photo of that child to accompany the article.
7. We may include pictures of pupils and teachers that have been drawn by the pupils.
8. We may use group or class photographs or footage with very general labels, such as 'a science lesson' or 'geography trip to Dorset'
9. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.

I have read and understood the conditions of use as detailed above:

Signed(Parent/Carer) **Date**.....